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REGISTER OF WAGE DETERMINATIONS UNDER
THE SERVICE CONTRACT ACT
By direction of the Secretary of Labor

U.S. DEPARTMENT OF LABOR
EMPLOYMENT STANDARDS ADMINISTRATION
WAGE AND HOUR DIVISION
WASHINGTON D.C. 20210

Shirley F. Ebbesen Director

Division of Wage Determinations

W age Determination No.: 2005-2561

Revision No.: 15
Date Of Revision: 08/17/2010

State: Washington

Area: Washington Counties of Island, San Juan, Skagit

**Fringe Benefits Required Foll		
OCCUPATION CODE - TITLE	FOOTNOTE	RATE
01000 - Administrative Support And Cleric	a l Occupations	
01011 - Accounting Clerk I	•	15.56
01012 - Accounting Clerk II		17.47
01013 - Accounting Clerk III		19.54
01020 - Administrative Assistant		23.72
01040 - Court Reporter		19.01
01051 - Data Entry Operator I		14.37
01052 - Data Entry Operator II		15.93
01060 - Dispatcher, Motor Vehicle		22.39
01070 - Document Preparation Clerk		13.60
01090 - Duplicating Machine Operator		13.60
01111 - General Clerk I		12.68
01112 - General Clerk II		14.80
01113 - General Clerk III		16.82
01120 - Housing Referral Assistant		21.81
01141 - Messenger Courier		13.25
01191 - Order Clerk I		14.60
01192 - Order Clerk II	•	15.94
01261 - Personnel Assistant (Employment	) I	16.87
01262 - Personnel Assistant (Employment	) II	18.88
01263 - Personnel Assistant (Employment	) III	21.05
01270 - Production Control Clerk		21.10
01280 - Receptionist	·	14.47
01290 - Rental Clerk		16.18
01300 - Scheduler, Maintenance		17.49
01311 - Secretary I		17.49
01312 - Secretary II	•	19.57
01313 - Secretary III		21.81
01320 - Service Order Dispatcher		17.13
01410 - Supply Technician		23.37
01420 - Survey Worker		19.01
01531 - Travel Clerk I		13.82
01532 - Travel Clerk II		15.00
01533 - Travel Clerk III	·	15.94
01611 - Word Processor I		17.01
01612 - Word Processor II		19.09
01613 - Word Processor III		21.35
05000 - Automotive Service Occupations		
05005 - Automobile Body Repairer, Fiber	g lass	23.34
05010 - Automotive Electrician	<b>3</b>	22.06
05040 - Automotive Glass Installer		20.44
05070 - Automotive Worker		21.36
TO U. T. ALGORIO DE VO. MOLITOL		22.50

05110	- Mobile Equipment Servicer	19.78
	- Motor Equipment Metal Mechanic	22.82
05150	- Motor Equipment Metal Worker	21.36
05100	- Motor Vehicle Mechanic	22.78
	- Motor Vehicle Mechanic Helper	18.83
		20.65
	- Motor Vehicle Upholstery Worker	
	- Motor Vehicle Wrecker	21.36
	- Painter, Automotive	22.06
	- Radiator Repair Specialist	22.33
	- Tire Repairer	15.74
	- Transmission Repair Specialist	22.82
07000 -	Food Preparation And Service Occup ations	
07010	- Baker	15.16
07041	- Cook I	14.37
07042	- Cook II	15.75
07070	- Dishwasher	9.68
	- Food Service Worker	11.19
	- Meat Cutter	21.24
	- Waiter/Waitress	12.90
		12.50
	Furniture Maintenance And Repair O ccupations	22.11
	- Electrostatic Spray Painter	
	- Furniture Handler	17.88
	- Furniture Refinisher	22.11
	- Furniture Refinisher Helper	19.16
	- Furniture Repairer, Minor	20.52
09130	- Upholsterer	22.11
	General Services And Support Occup ations	•
	- Cleaner, Vehicles	11.98
	- Elevator Operator	11.98
	- Gardener	18.28
	- Housekeeping Aide	14.53
	<del>-</del> -	15.32
	- Janitor	14.96
	- Laborer, Grounds Maintenance	14.50
	- Maid or Houseman	11.48
	- Pruner	13.84
	- Tractor Operator	17.18
	- Trail Maintenance Worker	14.96
11360	- Window Cleaner	16.44
	Health Occupations	
12010	- Ambulance Driver	20.25
12011	- Breath Alcohol Technician	20.83
12012	- Certified Occupational Therapist Assistant	24.40
	- Certified Physical Therapist Ass istant	23.12
	- Dental Assistant	18.72
	- Dental Hygienist	45.08
	- EKG Technician	29.94
		29.94
	- Electroneurodiagnostic Technolog ist	
	- Emergency Medical Technician	20.83
	- Licensed Practical Nurse I	18.57
	- Licensed Practical Nurse II	20.78
	- Licensed Practical Nurse III	23.17
	- Medical Assistant	16.54
12130	- Medical Laboratory Technician	19.51
12160	- Medical Record Clerk	16.33
	- Medical Record Technician	18.27
	- Medical Transcriptionist	18.13
	- Nuclear Medicine Technologist	39.01
	- Nursing Assistant I	12.06
	- Nursing Assistant II	13.58
	- Nursing Assistant III	14.80
	- Nursing Assistant IV	16.61
1444	- umpring upprocess IA	TO . OT

	- Optical Dispenser				19.94
	- Optical Technician				18.57
	- Pharmacy Technician				18.96
	- Phlebotomist				16.61
	- Radiologic Technologist				32.53
12311	- Registered Nurse I				29.46
12312	- Registered Nurse II				36.05
12313	- Registered Nurse II, Specialist				36.05
12314	- Registered Nurse III				43.61
12315	- Registered Nurse III, Anesthetis t				43.61
	- Registered Nurse IV				52.28
	- Scheduler (Drug and Alcohol Test in	.g)			25.80
	Information And Arts Occupations				
	- Exhibits Specialist I				21.17
	- Exhibits Specialist II				26.22
	- Exhibits Specialist III	•			32.07
	- Illustrator I				20.56
	- Illustrator II				25.34
	- Illustrator III				31.00
	- Librarian				31.19
	- Library Aide/Clerk				13.60
	- Library Information Technology S ys	tema			26.06
	strator	CCIIID			20.00
	- Library Technician				18.78
	<del>-</del> •				17.68
	- Media Specialist I				
	- Media Specialist II				19.80
	- Media Specialist III				22.06
	- Photographer I				19.70
	- Photographer II				22.76
	- Photographer III			•	28.20
	- Photographer IV				34.50
	- Photographer V				41.74
	- Video Teleconference Technician				20.43
	Information Technology Occupations				•
	- Computer Operator I	•			18.22
	- Computer Operator II				20.39
14043	- Computer Operator III				22.73
14044	- Computer Operator IV				25.25
14045	- Computer Operator V				27.97
14071	- Computer Programmer I	. (:	see 1)		24.47
14072	- Computer Programmer II	(;	see 1)		
14073	- Computer Programmer III	(	see 1)		
14074	- Computer Programmer IV	(:	see 1)		
14101	- Computer Systems Analyst I	(:	see 1)		
	- Computer Systems Analyst II	(	see 1)		
	- Computer Systems Analyst III		see 1)		
	- Peripheral Equipment Operator	,			18.22
	- Personal Computer Support Techni ci	an			25.25
	Instructional Occupations				
	- Aircrew Training Devices Instruc to	r (Non-Rated)			34.20
	- Aircrew Training Devices Instruc to				41.38
	- Air Crew Training Devices Instruct				49.60
	- Computer Based Training Speciali st				34.20
	- Educational Technologist	, independent			30.07
	- Flight Instructor (Pilot)				49.60
					25.73
	- Graphic Artist				
	- Technical Instructor				26.41
	- Technical Instructor/Course Deve lo	her			32.32
	- Test Proctor				21.33
	- Tutor	Deleted 0			21.33
T0000 -	Laundry, Dry-Cleaning, Pressing An d	кетагеа Occupa	clons		

16010 - Assembler		10.37
16030 - Counter Attendant		10.37
16040 - Dry Cleaner		13.07
16070 - Finisher, Flatwork, Machine		10.37
16090 - Presser, Hand		10.37
16110 - Presser, Machine, Drycleaning		10.37
16130 - Presser, Machine, Shirts		10.37
16160 - Presser, Machine, Wearing Appar	e 1, Laundry	10.37
16190 - Sewing Machine Operator		13.99
16220 - Tailor		14.89
16250 - Washer, Machine		11.26
19000 - Machine Tool Operation And Repair		
19010 - Machine-Tool Operator (Tool Roo	m )	25.86
19040 - Tool And Die Maker		29.25
21000 - Materials Handling And Packing Oc	c upations	
21020 - Forklift Operator		19.87
21030 - Material Coordinator		21.10
21040 - Material Expediter		21.10
21050 - Material Handling Laborer	•	15.41
21071 - Order Filler		14.20
21080 - Production Line Worker (Food Pr	o cessing)	19.87
21110 - Shipping Packer		17.57
21130 - Shipping/Receiving Clerk		17.57
21140 - Store Worker I		15.39
21150 - Stock Clerk	•	19.42
21210 - Tools And Parts Attendant		19.87
21410 - Warehouse Specialist		19.87
23000 - Mechanics And Maintenance And Rep	a ir Occupations	
23010 - Aerospace Structural Welder		29.37
23021 - Aircraft Mechanic I		28.50
23022 - Aircraft Mechanic II		29.37
23023 - Aircraft Mechanic III		30.25
23040 - Aircraft Mechanic Helper		22.11
23050 - Aircraft, Painter		27.37
23060 - Aircraft Servicer		24.97
23080 - Aircraft Worker		26.38
23110 - Appliance Mechanic		24.65
23120 - Bicycle Repairer		18.33
23125 - Cable Splicer		31.68
23130 - Carpenter, Maintenance		27.65
23140 - Carpet Layer		24.79
23160 - Electrician, Maintenance		31.50
23181 - Electronics Technician Maintena	n ce I	28.33
23182 - Electronics Technician Maintena	n ce II	29.58
23183 - Electronics Technician Maintena	n ce III	30.61
23260 - Fabric Worker		23.47
23290 - Fire Alarm System Mechanic		26.78
23310 - Fire Extinguisher Repairer		22.12
23311 - Fuel Distribution System Mechan	i c	26.30
23312 - Fuel Distribution System Operat	o r	22.75
23370 - General Maintenance Worker		24.19
23380 - Ground Support Equipment Mechan	ic	28.50
23381 - Ground Support Equipment Servic		24.97
23382 - Ground Support Equipment Worker		26.38
23391 - Gunsmith I		22.12
23392 - Gunsmith II		24.79
23393 - Gunsmith III		26.78
23410 - Heating, Ventilation And Air-Co	n ditioning	27.43
Mechanic	-	
23411 - Heating, Ventilation And Air Co	n tditioning	28.31
Mechanic (Research Facility)	<del>-</del>	
·	•	

	- Heavy Equipment Mechanic	27.81
	- Heavy Equipment Operator	30.74
	- Instrument Mechanic	29.28
	- Laboratory/Shelter Mechanic	25.88
	- Laborer	14.21
	- Locksmith	25.88
	- Machinery Maintenance Mechanic	27.15
	- Machinist, Maintenance	24.25
	- Maintenance Trades Helper	20.79
	- Metrology Technician I	29.28
	- Metrology Technician II	30.22
23593	- Metrology Technician III	31.11
23640	- Millwright	27.73
23710	- Office Appliance Repairer	25.88
23760	- Painter, Maintenance	25.88
23790	- Pipefitter, Maintenance	29.77
23810	- Plumber, Maintenance	27.70
23820	- Pneudraulic Systems Mechanic	26.78
23850	- Rigger	26.78
23870	- Scale Mechanic	24.79
23890	- Sheet-Metal Worker, Maintenance	29.27
23910	- Small Engine Mechanic	24.79
	- Telecommunications Mechanic I	27.36
23932	- Telecommunications Mechanic II	28.25
23950	- Telephone Lineman	25.65
	- Welder, Combination, Maintenance	26.78
	- Well Driller	32.28
	- Woodcraft Worker	26.78
· · ·	- Woodworker	22.12
	Personal Needs Occupations	· .
	- Child Care Attendant	12.29
	- Child Care Center Clerk	15.32
· ·	- Chore Aide	10.74
	- Family Readiness And Support Ser vices	14.74
Coordi		
	- Homemaker	19.69
	Plant And System Operations Occupa tions	13.03
	- Boiler Tender	26.38
	- Sewage Plant Operator	28.22
and the second second		26.38
	- Stationary Engineer	20.48
	- Ventilation Equipment Tender	
	- Water Treatment Plant Operator	28.22
	Protective Service Occupations	22 22
	- Alarm Monitor	22.98
	- Baggage Inspector	13.73
	- Corrections Officer	23.46
	- Court Security Officer	29.42
	- Detection Dog Handler	15.56
	- Detention Officer	23.51
	- Firefighter	31.09
	- Guard I	13.73
	- Guard II	22.54
	- Police Officer I	33.70
	- Police Officer II	37.44
28000 -	Recreation Occupations	
28041	- Carnival Equipment Operator	12.43
28042	- Carnival Equipment Repairer	13.23
28043	- Carnival Equpment Worker	10.02
	- Gate Attendant/Gate Tender	14.84
		12.47
	- Park Attendant (Aide)	16.01

28510 - Recreation Aide/Health Facility	Attendant		11.98
28515 - Recreation Specialist	•		19.12
28630 - Sports Official			12.75
28690 - Swimming Pool Operator			20.57
29000 - Stevedoring/Longshoremen Occupation	nal Services		
29010 - Blocker And Bracer			29.78
29020 - Hatch Tender			29.78
29030 - Line Handler			29.78
29041 - Stevedore I			28.19
29042 - Stevedore II			31.09
30000 - Technical Occupations			
30010 - Air Traffic Control Specialist,	Center (HFO)	(see 2)	38.17
30010 - Air Traffic Control Specialist,			26.32
30012 - Air Traffic Control Specialist,			28.99
	Terminar (HPO)	(500 2)	22.27
30021 - Archeological Technician I			
30022 - Archeological Technician II			24.91
30023 - Archeological Technician III		,	30.86
30030 - Cartographic Technician			30.86
30040 - Civil Engineering Technician			27.59
30061 - Drafter/CAD Operator I			22.27
30062 - Drafter/CAD Operator II			24.91
30063 - Drafter/CAD Operator III			27.78
30064 - Drafter/CAD Operator IV			34.17
30081 - Engineering Technician I			20.07
30082 - Engineering Technician II			22.53
30083 - Engineering Technician III			25.20
30084 - Engineering Technician IV			31.22
30085 - Engineering Technician V			38.19
30086 - Engineering Technician VI			46.21
30090 - Environmental Technician			28.91
			27.78
30210 - Laboratory Technician 30240 - Mathematical Technician			30.86
30361 - Paralegal/Legal Assistant I			22.87
30362 - Paralegal/Legal Assistant II			28.34
30363 - Paralegal/Legal Assistant III			33.72
30364 - Paralegal/Legal Assistant IV			41.93
30390 - Photo-Optics Technician			30.86
30461 - Technical Writer I			. 26.15
30462 - Technical Writer II			31.99
30463 - Technical Writer III			38.71
30491 - Unexploded Ordnance (UXO) Techni	cian I		24.26
30492 - Unexploded Ordnance (UXO) Techni	cian II		29.35
30493 - Unexploded Ordnance (UXO) Techni	cian III		35.18
30494 - Unexploded (UXO) Safety Escort			24.26
30495 - Unexploded (UXO) Sweep Personnel			24.26
30620 - Weather Observer, Combined Upper		(see 2)	23.99
Surface Programs		(222 -/	
30621 - Weather Observer, Senior		(see 2)	27.06
31000 - Transportation/Mobile Equipment Op	eration Occupat	•	2,,00
31020 - Bus Aide	Cracion occupat	.10110	15.18
31030 - Bus Driver			19.68
·			
31043 - Driver Courier			17.32
31260 - Parking and Lot Attendant			11.89
31290 - Shuttle Bus Driver			18.43
31310 - Taxi Driver			13.17
31361 - Truckdriver, Light			18.43
31362 - Truckdriver, Medium			21.42
31363 - Truckdriver, Heavy			22.63
31364 - Truckdriver, Tractor-Trailer			22.63
99000 - Miscellaneous Occupations			
99030 - Cashier			12.32

99050 - Desk Clerk	11.28
	'
99095 - Embalmer	26.77
99251 - Laboratory Animal Caretaker I	12.24
99252 - Laboratory Animal Caretaker II	13.02
99310 - Mortician	26.77
99410 - Pest Controller	19.07
99510 - Photofinishing Worker	13.73
99710 - Recycling Laborer	21.32
99711 - Recycling Specialist	24.48
99730 - Refuse Collector	19.73
99810 - Sales Clerk	13.82
99820 - School Crossing Guard	15.61
99830 - Survey Party Chief	28.70
99831 - Surveying Aide	16.46
99832 - Surveying Technician	22.56
99840 - Vending Machine Attendant	18.44
99841 - Vending Machine Repairer	` 19.80
99842 - Vending Machine Repairer Helper	18.44

## ALL OCCUPATIONS LISTED ABOVE RECEIVE THE F OLLOWING BENEFITS:

HEALTH & WELFARE: \$3.50 per hour or \$140.0 0 per week or \$606.67 per month

VACATION: 2 weeks paid vacation after 1 ye ar of service with a contractor or successor; 3 weeks after 5 years, and 4 we eks after 15 years. Length of service includes the whole span of continuous service with the present contractor or successor, wherever employed, and with the predecessor contractors in the performance of similar work at the same Fe deral facility. (Reg. 29 CFR 4.173)

HOLIDAYS: A minimum of ten paid holidays p er year, New Year's Day, Martin Luther King Jr's Birthday, Washington's Birthday, Memorial Day, Independence Day, Labor Day, Columbus Day, Veterans' Day, Thanksgi ving Day, and Christmas Day. (A contractor may substitute for any of the n amed holidays another day off with pay in accordance with a plan communicated to the employees involved.) (See 29 CFR 4174)

## THE OCCUPATIONS WHICH HAVE NUMBERED FOOTNO TES IN PARENTHESES RECEIVE THE FOLLOWING:

1) COMPUTER EMPLOYEES: Under the SCA at section 8(b), this wage determination does not apply to any employee who individually qualifies as a bona fide executive, administrative, or professional employee as defined in 29 C.F.R. Part 541. Because most Computer System Analysts and Computer Programmers who are compensated at a rate not less than \$27.63 (or on a salary or fe e basis at a rate not less than \$455 per week) an hour would likely qualify as exem pt computer professionals, (29 C.F.R. 541. 400) wage rates may not be listed on this wage determination for all occupations within those job families. In addition, b ecause this wage determination may not list a wage rate for some or all occupations within those job families if the survey data indicates that the prevailing wage rate for the occupation equals or exceeds \$27.63 per hour conformances may be necess ary for certain nonexempt employees. For example, if an individual employee is none xempt but nevertheless performs duties within the scope of one of the Computer Sy stems Analyst or Computer Programmer occupations for which this wage determinat ion does not specify an SCA wage rate, then the wage rate for that employee must be conformed in accordance with the conformance procedures described in the co nformance note included on this wage determination.

Additionally, because job titles vary wide ly and change quickly in the computer industry, job titles are not determinative of the application of the computer professional exemption. Therefore, the ex emption applies only to computer employees who satisfy the compensation requirements and whose primary duty consists of:

- (1) The application of systems analysis techniques and procedures, including consulting with users, to determine hardware, software or system functional specifications;
- (2) The design, development, documenta tion, analysis, creation, testing or modification of computer systems or programs, including prototypes, based on and related to user or system design specifica tions;
- (3) The design, documentation, testing, creation or modification of computer programs related to machine operating systems; or
- (4) A combination of the aforementione d duties, the performance of which requires the same level of skills. (29 C. F.R. 541.400).
- 2) AIR TRAFFIC CONTROLLERS AND WEATHER OB SERVERS NIGHT PAY & SUNDAY PAY: If you work at night as part of a regular tour of duty, you will earn a night differential and receive an additional 10% of basic pay for any hours worked between 6pm and 6am. If you are a full-time employed (40 hours a week) and Sunday is part of your regularly scheduled workweek, you are paid at your rate of basic pay plus a Sunday premium of 25% of your basic rate for each hour of Sunday work which is not overtime (i.e. occasional work on Sunday outside the normal tour of duty is considered overtime work).

HAZARDOUS PAY DIFFERENTIAL: An 8 percent d ifferential is applicable to employees employed in a position that represents a h igh degree of hazard when working with or in close proximity to ordinance, explosive s, and incendiary materials. This includes work such as screening, blending, dying, mixing, and pressing of sensitive ordance, explosives, and pyrotechnic compositions such as lead azide, black powder and photoflash powder. All dry-house activities involving propellants or explosives. Demilitarization, modification, renovation, demolition, and maintenance operations on sensitive ordnance, explosives and incendiary materials. All operations involving regrading and cleaning of artill ery ranges.

A 4 percent differential is applicable to employees employed in a position that represents a low degree of hazard when wor king with, or in close proximity to ordance, (or employees possibly adjacent t o) explosives and incendiary materials which involves potential injury such as la ceration of hands, face, or arms of the employee engaged in the operation, irrita tion of the skin, minor burns and the like; minimal damage to immediate or adjac ent work area or equipment being used. All operations involving, unloading, stora ge, and hauling of ordance, explosive, and incendiary ordnance material other than sm all arms ammunition. These differentials are only applicable to work that has been specifically designated by the agency for ordance, explosives, and incendiary materi al differential pay.

## \*\* UNIFORM ALLOWANCE \*\*

If employees are required to wear uniforms in the performance of this contract (either by the terms of the Government con tract, by the employer, by the state or local law, etc.), the cost of furnishing s uch uniforms and maintaining (by laundering or dry cleaning) such uniforms is an expense that may not be borne by an employee where such cost reduces the hourly rate below that required by the wage determination. The Department of Labor will accept payment in accordance with the following standards as compliance:

The contractor or subcontractor is require d to furnish all employees with an adequate number of uniforms without cost o r to reimburse employees for the actual cost of the uniforms. In addition, where uniform cleaning and maintenance is made the responsibility of the employee, all contractors and subcontractors subject to

this wage determination shall (in the absence of a bona fide collective bargaining agreement providing for a different amount, or the furnishing of contrary affirmative proof as to the actual cost), reimburse all employees for such cleaning and maintenance at a rate of \$3.35 per week (or \$.67 cents per day). However, in those instances where the uniforms furnish ed are made of "wash and wear" materials, may be routinely washed and dri ed with other personal garments, and do not require any special treatment such as dry cleaning, daily washing, or commercial laundering in order to meet the cleanlines s or appearance standards set by the terms of the Government contract, by the contract tor, by law, or by the nature of the work, there is no requirement that employees be reimbursed for uniform maintenance costs.

The duties of employees under job titles 1 isted are those described in the "Service Contract Act Directory of Occupat ions", Fifth Edition, April 2006, unless otherwise indicated. Copies of the Directory are available on the Internet. A links to the Directory may be found on the WHD home page at http://www.dol.gov/esa/whd/ or through the Wage Determina tions On-Line (WDOL) Web site at http://wdol.gov/.

REQUEST FOR AUTHORIZATION OF ADDITIONAL CL ASSIFICATION AND WAGE RATE {Standard Form 1444 (SF 1444)}

#### Conformance Process:

The contracting officer shall require that any class of service employee which is not listed herein and which is to be employed under the contract (i.e., the work to be performed is not performed by any class ification listed in the wage determination), be classified by the contractor so as to provide a reasonable relationship (i.e., appropriate level of s kill comparison) between such unlisted classifications and the classifications li sted in the wage determination. Such conformed classes of employees shall be paid the monetary wages and furnished the fringe benefits as are determined. Such conforming process shall be initiated by the contractor prior to the performance of contract work by such unlisted class(es) of employees. The conformed classification, wage rate, and/or fringe benefits shall be retroactive to the commencement date of the contract. {See Section 4.6 (C)(vi)} When multiple wage determinations are included in a contract, a separate SF 1444 should be prepared for each wage determination to which a class(es) is to be conformed.

The process for preparing a conformance re quest is as follows:

- 1) When preparing the bid, the contractor identifies the need for a conformed occupation(s) and computes a proposed rate (s).
- 2) After contract award, the contractor pr epares a written report listing in order proposed classification title(s), a Federa 1 grade equivalency (FGE) for each proposed classification(s), job descriptio n(s), and rationale for proposed wage rate(s), including information regarding t he agreement or disagreement of the authorized representative of the employees involved, or where there is no authorized representative, the employees themselves. This report should be submitted to the contracting officer no later than 30 days after such unlisted class(es) of employees performs any contract work.
- 3) The contracting officer reviews the pro posed action and promptly submits a report of the action, together with the agency's recommendations and pertinent information including the position of the contractor and the employees, to the Wage and Hour Division, Employment Standards Ad ministration, U.S. Department of Labor, for review. (See section 4.6(b)(2) of Reg ulations 29 CFR Part 4).
- 4) Within 30 days of receipt, the Wage and Hour Division approves, modifies, or disapproves the action via transmittal to the agency contracting officer, or notifies the contracting officer that additional time will be required to process

## the request.

- 5) The contracting officer transmits the W age and Hour decision to the contractor.
- 6) The contractor informs the affected emp loyees.

Information required by the Regulations mu st be submitted on SF 1444 or bond paper.

When preparing a conformance request, the "Service Contract Act Directory of Occupations" (the Directory) should be use d to compare job definitions to insure that duties requested are not performed by a classification already listed in the wage determination. Remember, it is not the job title, but the required tasks that determine whether a class is included in a n established wage determination. Conformances may not be used to artificial ly split, combine, or subdivide classifications listed in the wage determination.

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U.S. DEPARTMENT OF LABOR
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WAGE AND HOUR DIVISION
WASHINGTON D.C. 20210

Shirley F. Ebbesen Director

Division of Wage Determinations

W age Determination No.: 2005-2567

Revision No.: 14

Date Of Revision: 08/17/2010

State: Washington

Area: Washington Counties of Lewis, Pierce, Thurston

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**Fringe Benefits Required Follo w the Occupational Listing**	
OCCUPATION CODE - TITLE FOOTNOTE	RATE
01000 - Administrative Support And Clerica l Occupations	
01011 - Accounting Clerk I	15.56
01012 - Accounting Clerk II	17.47
01013 - Accounting Clerk III	19.54
01020 - Administrative Assistant	23.72
01040 - Court Reporter	19.01
01051 - Data Entry Operator I	14.37
01052 - Data Entry Operator II	15.69
01060 - Dispatcher, Motor Vehicle	22.39
01070 - Document Preparation Clerk	13.60
01090 - Duplicating Machine Operator	13.60
01111 - General Clerk I	12.68
01112 - General Clerk II	14.80
01113 - General Clerk III	16.82
01120 - Housing Referral Assistant	21.81
01141 - Messenger Courier	13.25
01191 - Order Clerk I	14.60
01192 - Order Clerk II	15.94
01261 - Personnel Assistant (Employment) I	16.87
01262 - Personnel Assistant (Employment) II	18.88
01263 - Personnel Assistant (Employment) III	21.05
01270 - Production Control Clerk	21.10
01280 - Receptionist	14.47
01290 - Rental Clerk	16.18
01300 - Scheduler, Maintenance	17.49
01311 - Secretary I	17.49
01312 - Secretary II	19.57
01313 - Secretary III	21.81
01320 - Service Order Dispatcher	17.13
01410 - Supply Technician	23.37
01420 - Survey Worker	19.01
01531 - Travel Clerk I	13.37
01532 - Travel Clerk II	14.50
01533 - Travel Clerk III	15.60
01611 - Word Processor I	17.01
01612 - Word Processor II	19.09
01613 - Word Processor III	21.35
05000 - Automotive Service Occupations	
05005 - Automobile Body Repairer, Fiberg lass	23.34
05010 - Automotive Electrician	22.06
05040 - Automotive Glass Installer	19.83
05070 - Automotive Worker	21.36

	- Mobile Equipment Servicer	19.93
	- Motor Equipment Metal Mechanic	22.82
	- Motor Equipment Metal Worker	21.36
	- Motor Vehicle Mechanic	22.78
	- Motor Vehicle Mechanic Helper	19.20
	- Motor Vehicle Upholstery Worker	20.65
	- Motor Vehicle Wrecker	21.36
	- Painter, Automotive	22.06
	- Radiator Repair Specialist	21.36
	- Tire Repairer	14.81
	- Transmission Repair Specialist	22.82
	Food Preparation And Service Occup ations	
	- Baker	15.16
	- Cook I	13.11
	- Cook II	15.75
	- Dishwasher	9,68
	- Food Service Worker	11.19
	- Meat Cutter	21.24
	- Waiter/Waitress	12.34
	Furniture Maintenance And Repair O ccupations	
	- Electrostatic Spray Painter	19.20
09040	- Furniture Handler	16.86
09080	- Furniture Refinisher	19.20
09090	- Furniture Refinisher Helper	16.86
09110	- Furniture Repairer, Minor	18.01
09130	- Upholsterer	19.86
11000 -	General Services And Support Occup ations	
11030	- Cleaner, Vehicles	11.98
11060	- Elevator Operator	11.98
11090	- Gardener	18.28
11122	- Housekeeping Aide	14.53
	- Janitor	15.32
11210	- Laborer, Grounds Maintenance	15.07
	- Maid or Houseman	11.48
11260	- Pruner	13.84
11270	- Tractor Operator	17.43
	- Trail Maintenance Worker	15.07
11360	- Window Cleaner	16.44
	Health Occupations	
	- Ambulance Driver	21.63
12011	- Breath Alcohol Technician	20.83
	- Certified Occupational Therapist Assistant	24.67
	- Certified Physical Therapist Ass istant	23.12
	- Dental Assistant	18.72
	- Dental Hygienist	45.08
	- EKG Technician	29.94
	- Electroneurodiagnostic Technolog ist	29.94
	- Emergency Medical Technician	21.26
	- Licensed Practical Nurse I	18.57
	- Licensed Practical Nurse II	20.78
	- Licensed Practical Nurse III	23.17
	- Medical Assistant	16.54
	- Medical Laboratory Technician	20.78
	- Medical Record Clerk	16.33
	- Medical Record Technician	
		18.27
	- Medical Transcriptionist	19.48
	- Nuclear Medicine Technologist	39.01
	- Nursing Assistant I	12.06
	- Nursing Assistant II	13.58
	- Nursing Assistant III	14.80
12224	- Nursing Assistant IV	16.61

	- Optical Dispenser			19.98
12236	- Optical Technician		and the second s	18.57
	- Pharmacy Technician	THE THE T STATE STREET STREETS OF		18.96
	- Phlebotomist			16.61
	- Radiologic Technologist			32.53
	- Registered Nurse I			29.46
	- Registered Nurse II			36.05
	- Registered Nurse II, Specialist			36.05
	- Registered Nurse III			43.61
	- Registered Nurse III, Anesthetis	t		43.61
	- Registered Nurse IV			52.28
	- Scheduler (Drug and Alcohol Test	ing)		25.80
	Information And Arts Occupations			
	- Exhibits Specialist I			21.17
	- Exhibits Specialist II			26.22
	- Exhibits Specialist III			32.07
	- Illustrator I			20.46
	- Illustrator II			25.34
	- Illustrator III	•		31.00
	- Librarian			31.19
	- Library Aide/Clerk			13.60
13054	- Library Information Technology S	ystems		26.06
	strator			
	- Library Technician			18.78
	- Media Specialist I			18.32
	- Media Specialist II			20.53
13063	- Media Specialist III	•		22.87
13071	- Photographer I			20.35
13072	- Photographer II			22.76
13073	- Photographer III			28.20
13074	- Photographer IV			34.50
	- Photographer V			41.74
13110	- Video Teleconference Technician			20.43
14000 -	Information Technology Occupations			
	- Computer Operator I			18.22
14042	- Computer Operator II			20.39
14043	- Computer Operator III			22.73
14044	- Computer Operator IV			25.25
14045	- Computer Operator V			27.97
14071	- Computer Programmer I		(see 1)	24.47
14072	- Computer Programmer II		(see 1)	
14073	- Computer Programmer III		(see 1)	
14074	- Computer Programmer IV		(see 1)	
14101	- Computer Systems Analyst I		(see 1)	
14102	- Computer Systems Analyst II		(see 1)	
14103	- Computer Systems Analyst III		(see 1)	
14150	- Peripheral Equipment Operator			18.22
14160	- Personal Computer Support Techni	cian		25.25
	Instructional Occupations			
15010	- Aircrew Training Devices Instruc	tor (Non-Rated)		34.20
	- Aircrew Training Devices Instruc			41.38
	- Air Crew Training Devices Instru			49.60
	- Computer Based Training Speciali			34.20
	- Educational Technologist			30.07
	- Flight Instructor (Pilot)			49.60
	- Graphic Artist			25.73
	- Technical Instructor			26.41
	- Technical Instructor/Course Deve	loper		30.26
	- Test Proctor			21.33
15120	- Tutor	•		21.33
16000 -	Laundry, Dry-Cleaning, Pressing An	d Related Occupa	ations	

		Assembler		9.87
		Counter Attendant		9.87
		Dry Cleaner		12.41
		Finisher, Flatwork, Machine		9.87
		Presser, Hand		9.87
16110	_	Presser, Machine, Drycleaning		9.87
16130	-	Presser, Machine, Shirts		9.87
16160	<u>.</u>	Presser, Machine, Wearing Appare	1, Laundry	9.87
16190	-	Sewing Machine Operator		13.23
		Tailor		14.04
		Washer, Machine		10.81
		chine Tool Operation And Repair	Occupations	
		Machine-Tool Operator (Tool Room		25.86
		Tool And Die Maker		29,25
		terials Handling And Packing Occ	upations	
		Forklift Operator		19.87
		Material Coordinator		21.10
20 a 20 a 20		Material Expediter		21.10
		Material Handling Laborer		15.41
		Order Filler		14.20
		Production Line Worker (Food Pro	cessina)	19.87
		Shipping Packer	cessing,	18.13
		Shipping/Receiving Clerk	•	18.13
		Store Worker I		15.39
		Stock Clerk	•	19.42
		Tools And Parts Attendant		19.42
				19.87
		Warehouse Specialist	in Oggunations	19.87
		echanics And Maintenance And Repa	If Occupations	00 27
		Aerospace Structural Welder		29.37
		Aircraft Mechanic I		28.50
		Aircraft Mechanic II	•	29.37
		Aircraft Mechanic III		30.25
		Aircraft Mechanic Helper	~	22.11
		Aircraft, Painter		27.52
		Aircraft Servicer		24.97
		Aircraft Worker		26.38
		Appliance Mechanic		24.65
		Bicycle Repairer	•	14.81
		Cable Splicer		31.68
		Carpenter, Maintenance		27.65
		Carpet Layer		24.79
		Electrician, Maintenance		28.34
		Electronics Technician Maintenan		28.33
23182	-	Electronics Technician Maintenan	ce II	29.58
23183	-	Electronics Technician Maintenan	ce III	30.61
23260	-	Fabric Worker	•	23.47
23290	-	Fire Alarm System Mechanic	• .	26.78
23310	-	Fire Extinguisher Repairer		22.12
23311	-	Fuel Distribution System Mechani	C	26.36
23312	-	Fuel Distribution System Operato	r	24.00
23370	-	General Maintenance Worker		24.19
23380	_	Ground Support Equipment Mechani	С	28.50
		Ground Support Equipment Service		24.97
		Ground Support Equipment Worker		26.38
		Gunsmith I	•	22.12
		Gunsmith II		24.79
		Gunsmith III		26.78
		Heating, Ventilation And Air-Con	ditioning	27.43
Mechar			<b>-</b>	
23411	_	Heating, Ventilation And Air Con	tditioning	28.31
		: (Research Facility)	<del>-</del>	
		, <b>-</b> ·		

	- Heavy Equipment Mechanic	27.81
	- Heavy Equipment Operator	30.74
	- Instrument Mechanic	29.28
	- Laboratory/Shelter Mechanic	25.88
	- Laborer	14.21
	- Locksmith	25.61
	- Machinery Maintenance Mechanic	27.15
	- Machinist, Maintenance	24.25
	- Maintenance Trades Helper	16.29
	- Metrology Technician I	29.28
	- Metrology Technician II	30.22
	- Metrology Technician III	31.11
	- Millwright	27.73
	- Office Appliance Repairer	25.88
	- Painter, Maintenance	25.88
	- Pipefitter, Maintenance	29.77
23810	- Plumber, Maintenance	27.42
23820	- Pneudraulic Systems Mechanic	26.78
23850	- Rigger	26.78
23870	- Scale Mechanic	24.79
23890	- Sheet-Metal Worker, Maintenance	29.27
23910	- Small Engine Mechanic	23.95
	- Telecommunications Mechanic I	27.36
	- Telecommunications Mechanic II	28.25
	- Telephone Lineman	24.51
	- Welder, Combination, Maintenance	26.32
	- Well Driller	32.28
	- Woodcraft Worker	26.78
	- Woodworker	22.12
	Personal Needs Occupations	
	- Child Care Attendant	12.29
	- Child Care Center Clerk	15.32
	- Chore Aide	10.74
	- Family Readiness And Support Ser vices	14.74
Coord		14.74
	- Homemaker	18.02
	Plant And System Operations Occupa tions	10.02
	- Boiler Tender	26.38
	- Sewage Plant Operator	28.22
		26.38
	- Stationary Engineer	
	- Ventilation Equipment Tender	20.48
	- Water Treatment Plant Operator	28.22
	Protective Service Occupations	00 00
	- Alarm Monitor	22.98
	- Baggage Inspector	13.73
	- Corrections Officer	23.46
	- Court Security Officer	29.42
	- Detection Dog Handler	15.36
	- Detention Officer	23.51
·	- Firefighter	31.09
27101	- Guard I	13.73
27102	- Guard II	22.54
27131	- Police Officer I	33.70
	- Police Officer II	37.44
28000 -	Recreation Occupations	
28041	- Carnival Equipment Operator	12.43
	- Carnival Equipment Repairer	13.23
	- Carnival Equpment Worker	10.02
	- Gate Attendant/Gate Tender	14.84
	- Lifeguard	12.47
	- Park Attendant (Aide)	16.01

	- Recreation Aide/Health Facility Attendant			11.98
	- Recreation Specialist			18.46
	- Sports Official		11 1 1 2 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1	12.53
	- Swimming Pool Operator			15.27
29000 -	Stevedoring/Longshoremen Occupatio nal Service	s		
	- Blocker And Bracer			29.78
	- Hatch Tender			29.78
29030	- Line Handler			29.78
	- Stevedore I			28,19
29042	- Stevedore II			31.09
30000 -	Technical Occupations			
30010	- Air Traffic Control Specialist, Center (HFO	) (see	2)	38.17
30011	- Air Traffic Control Specialist, Station (HF	O) (see	2)	26.32
30012	- Air Traffic Control Specialist, Terminal (H	FO) (see	2)	28.99
30021	- Archeological Technician I			22.27
30022	- Archeological Technician II			24.91
	- Archeological Technician III			30.86
	- Cartographic Technician			30.86
	- Civil Engineering Technician			28.02
	- Drafter/CAD Operator I			22.27
	- Drafter/CAD Operator II			24.91
	- Drafter/CAD Operator III	•		27.78
	- Drafter/CAD Operator IV			34.17
	- Engineering Technician I			20.07
	- Engineering Technician II			22.53
	- Engineering Technician III			25.20
	- Engineering Technician IV			31.22
	- Engineering Technician V		4	38.19
	- Engineering Technician VI	•		46.21
	- Environmental Technician			28.91
	- Laboratory Technician	•		25.04
	- Mathematical Technician			30.86
	• 10 10 10 10 10 10 10 10 10 10 10 10 10			22.87
	- Paralegal/Legal Assistant I			28.34
	- Paralegal/Legal Assistant II			32.99
	- Paralegal/Legal Assistant III			35.62
	- Paralegal/Legal Assistant IV			
	- Photo-Optics Technician			30.86
	- Technical Writer I			26.15
	- Technical Writer II			31.99
	- Technical Writer III			38.71
	- Unexploded Ordnance (UXO) Techni cian I			24.26
	- Unexploded Ordnance (UXO) Techni cian II		•	29.35
	- Unexploded Ordnance (UXO) Techni cian III			35.18
	- Unexploded (UXO) Safety Escort			24.26
	- Unexploded (UXO) Sweep Personnel	,	-1	24.26
	- Weather Observer, Combined Upper Air Or	(see	2)	23.99
	ce Programs			
	- Weather Observer, Senior	(see	2)	27.77
	Transportation/Mobile Equipment Op eration Occ	upations		
	- Bus Aide			15.18
	- Bus Driver			19.68
	- Driver Courier			17.32
	- Parking and Lot Attendant			11.13
	- Shuttle Bus Driver			18.43
	- Taxi Driver			13.29
	- Truckdriver, Light			18.43
	- Truckdriver, Medium			21.42
	- Truckdriver, Heavy		•	22.63
31364	- Truckdriver, Tractor-Trailer			22.63
99000 -	Miscellaneous Occupations			
99030	- Cashier			12.33

99050	- Desk Clerk	10.88
99095	- Embalmer	26.13
99251	- Laboratory Animal Caretaker I	12.24
99252	- Laboratory Animal Caretaker II	13.02
99310	- Mortician	28.38
99410	- Pest Controller	20.11
99510	- Photofinishing Worker	13.73
99710	- Recycling Laborer	21.32
99711	- Recycling Specialist	24.48
99730	- Refuse Collector	19.73
99810	- Sales Clerk	13.82
99820	- School Crossing Guard	15.61
99830	- Survey Party Chief	28.70
99831	- Surveying Aide	16.46
99832	- Surveying Technician	22.56
99840	- Vending Machine Attendant	15.97
99841	- Vending Machine Repairer	19.80
99842	- Vending Machine Repairer Helper	17.44

# ALL OCCUPATIONS LISTED ABOVE RECEIVE THE F OLLOWING BENEFITS:

HEALTH & WELFARE: \$3.50 per hour or \$140.0 0 per week or \$606.67 per month

VACATION: 2 weeks paid vacation after 1 ye ar of service with a contractor or successor; 3 weeks after 5 years, and 4 we eks after 15 years. Length of service includes the whole span of continuous serv ice with the present contractor or successor, wherever employed, and with the predecessor contractors in the performance of similar work at the same Fe deral facility. (Reg. 29 CFR 4.173)

HOLIDAYS: A minimum of ten paid holidays p er year, New Year's Day, Martin Luther King Jr's Birthday, Washington's Birthday, Memorial Day, Independence Day, Labor Day, Columbus Day, Veterans' Day, Thanksgi ving Day, and Christmas Day. (A contractor may substitute for any of the n amed holidays another day off with pay in accordance with a plan communicated to the employees involved.) (See 29 CFR 4174)

## THE OCCUPATIONS WHICH HAVE NUMBERED FOOTNO TES IN PARENTHESES RECEIVE THE FOLLOWING:

1) COMPUTER EMPLOYEES: Under the SCA at section 8(b), this wage determination does not apply to any employee who individually qualifies as a bona fide executive, administrative, or professional employee as defined in 29 C.F.R. Part 541. Because most Computer System Analysts and Computer Programmers who are compensated at a rate not less than \$27.63 (or on a salary or fe e basis at a rate not less than \$455 per week) an hour would likely qualify as exem pt computer professionals, (29 C.F.R. 541. 400) wage rates may not be listed on this wage determination for all occupations within those job families. In addition, b ecause this wage determination may not list a wage rate for some or all occupations within those job families if the survey data indicates that the prevailing wage ra te for the occupation equals or exceeds \$27.63 per hour conformances may be necess ary for certain nonexempt employees. For example, if an individual employee is none xempt but nevertheless performs duties within the scope of one of the Computer Sy stems Analyst or Computer Programmer occupations for which this wage determinat ion does not specify an SCA wage rate, then the wage rate for that employee must be conformed in accordance with the conformance procedures described in the co nformance note included on this wage determination.

Additionally, because job titles vary wide ly and change quickly in the computer industry, job titles are not determinative of the application of the computer professional exemption. Therefore, the ex emption applies only to computer employees who satisfy the compensation requirements and whose primary duty consists of:

(1) The application of systems analysis techniques and procedures, including consulting with users, to determine hardware, software or system functional

specifications;

- (2) The design, development, documenta tion, analysis, creation, testing or modification of computer systems or programs, including prototypes, based on and related to user or system design specifica tions;
- (3) The design, documentation, testing, creation or modification of computer programs related to machine operating syst ems; or
- (4) A combination of the aforementione d duties, the performance of which requires the same level of skills. (29 C. F.R. 541.400).
- 2) AIR TRAFFIC CONTROLLERS AND WEATHER OB SERVERS NIGHT PAY & SUNDAY PAY: If you work at night as part of a regular tour of duty, you will earn a night differential and receive an additional 10% of basic pay for any hours worked between 6pm and 6am. If you are a full-time employed (40 hours a week) and Sunday is part of your regularly scheduled workweek, you are paid at your rate of basic pay plus a Sunday premium of 25% of your basic rate for each hour of Sunday work which is not overtime (i.e. occasional work on Sunday outside the normal tour of duty is considered overtime work).

HAZARDOUS PAY DIFFERENTIAL: An 8 percent d ifferential is applicable to employees employed in a position that represents a h igh degree of hazard when working with or in close proximity to ordinance, explosive s, and incendiary materials. This includes work such as screening, blending, dying, mixing, and pressing of sensitive ordance, explosives, and pyrotechnic compo sitions such as lead azide, black powder and photoflash powder. All dry-house acti vities involving propellants or explosives. Demilitarization, modification, renovati on, demolition, and maintenance operations on sensitive ordnance, explosives and ince ndiary materials. All operations involving regrading and cleaning of artill ery ranges.

A 4 percent differential is applicable to employees employed in a position that represents a low degree of hazard when wor king with, or in close proximity to ordance, (or employees possibly adjacent to) explosives and incendiary materials which involves potential injury such as la ceration of hands, face, or arms of the employee engaged in the operation, irritation of the skin, minor burns and the like; minimal damage to immediate or adjacent work area or equipment being used. All operations involving, unloading, storage, and hauling of ordance, explosive, and incendiary ordnance material other than small arms ammunition. These differentials are only applicable to work that has been specifically designated by the agency for ordance, explosives, and incendiary material differential pay.

## \*\* UNIFORM ALLOWANCE \*\*

If employees are required to wear uniforms in the performance of this contract (either by the terms of the Government con tract, by the employer, by the state or local law, etc.), the cost of furnishing s uch uniforms and maintaining (by laundering or dry cleaning) such uniforms is an expense that may not be borne by an employee where such cost reduces the hourly rate below that required by the wage determination. The Department of Labor will accept payment in accordance with the following standards as compliance:

The contractor or subcontractor is require d to furnish all employees with an adequate number of uniforms without cost o r to reimburse employees for the actual cost of the uniforms. In addition, where uniform cleaning and maintenance is made the responsibility of the employee, all contractors and subcontractors subject to

this wage determination shall (in the absence of a bona fide collective bargaining agreement providing for a different amount, or the furnishing of contrary affirmative proof as to the actual cost), reimburse all employees for such cleaning and maintenance at a rate of \$3.35 per week (or \$.67 cents per day). However, in those instances where the uniforms furnish ed are made of "wash and wear" materials, may be routinely washed and dri ed with other personal garments, and do not require any special treatment such as dry cleaning, daily washing, or commercial laundering in order to meet the cleanlines s or appearance standards set by the terms of the Government contract, by the contract tor, by law, or by the nature of the work, there is no requirement that employees be reimbursed for uniform maintenance costs.

The duties of employees under job titles 1 isted are those described in the "Service Contract Act Directory of Occupat ions", Fifth Edition, April 2006, unless otherwise indicated. Copies of the Directory are available on the Internet. A links to the Directory may be found on the WHD home page at http://www.dol.gov/esa/whd/ or through the Wage Determina tions On-Line (WDOL) Web site at http://wdol.gov/.

REQUEST FOR AUTHORIZATION OF ADDITIONAL CL ASSIFICATION AND WAGE RATE {Standard Form 1444 (SF 1444)}

#### Conformance Process:

The contracting officer shall require that any class of service employee which is not listed herein and which is to be employed under the contract (i.e., the work to be performed is not performed by any class ification listed in the wage determination), be classified by the contractor so as to provide a reasonable relationship (i.e., appropriate level of s kill comparison) between such unlisted classifications and the classifications li sted in the wage determination. Such conformed classes of employees shall be paid the monetary wages and furnished the fringe benefits as are determined. Such conforming process shall be initiated by the contractor prior to the performance of contract work by such unlisted class(es) of employees. The conformed classification, wage rate, and/or fringe benefits shall be retroactive to the commencement date of the contract. {See Section 4.6 (C)(vi)} When multiple wage determinations are included in a contract, a separate SF 1444 should be prepared for each wage determination to which a class(es) is to be conformed.

The process for preparing a conformance re quest is as follows:

- 1) When preparing the bid, the contractor identifies the need for a conformed occupation(s) and computes a proposed rate (s).
- 2) After contract award, the contractor pr epares a written report listing in order proposed classification title(s), a Federa l grade equivalency (FGE) for each proposed classification(s), job descriptio n(s), and rationale for proposed wage rate(s), including information regarding t he agreement or disagreement of the authorized representative of the employees involved, or where there is no authorized representative, the employees themselves. This report should be submitted to the contracting officer no later than 30 days after such unlisted class(es) of employees performs any contract work.
- 3) The contracting officer reviews the pro posed action and promptly submits a report of the action, together with the agency's recommendations and pertinent information including the position of the contractor and the employees, to the Wage and Hour Division, Employment Standards Ad ministration, U.S. Department of Labor, for review. (See section 4.6(b)(2) of Reg ulations 29 CFR Part 4).
- 4) Within 30 days of receipt, the Wage and Hour Division approves, modifies, or disapproves the action via transmittal to the agency contracting officer, or notifies the contracting officer that additional time will be required to process

the request.

- 5) The contracting officer transmits the W age and Hour decision to the contractor.
- 6) The contractor informs the affected emp loyees.

Information required by the Regulations mu st be submitted on SF 1444 or bond paper.

When preparing a conformance request, the "Service Contract Act Directory of Occupations" (the Directory) should be use d to compare job definitions to insure that duties requested are not performed by a classification already listed in the wage determination. Remember, it is not the job title, but the required tasks that determine whether a class is included in a n established wage determination. Conformances may not be used to artificial ly split, combine, or subdivide classifications listed in the wage determination.